

# HOUSTON RECOVERY CENTER LGC

## MEETING OF BOARD OF DIRECTORS MINUTES

November 15, 2012

The undersigned, being the duly appointed Acting Secretary of Houston Recovery Center LGC (the "Corporation"), hereby certifies that the following are true and correct Minutes of the November 15, 2012, meeting of the Board of Directors (the "Board") of the Corporation.

A. In a manner permitted by the Corporation's Bylaws, the meeting was called by providing all Directors with notice of the date, time, place, and purposes of the meeting more than three days before the date of the meeting.

B. In accordance with Chapter 551, Texas Government Code, which Chapter is made applicable to the Corporation by Section 431.004, Texas Transportation Code, a notice of the meeting was duly filed on November 9, 2012, in the same manner and location as required by law of the City of Houston, Texas (the "City").

C. The meeting was called to order by Arlo Weltge, MD, Acting Chairman of the Board, at approximately 1:09 p.m. on Thursday, November 15, 2012, in the City Council Annex Chambers, 900 Bagby St. (Public Level), Houston, Texas 77002. Dr. Weltge called the roll. The following Directors were present:

Arlo Weltge, MD; David S. Buck, MD; and Elizabeth T. Nunnally.

The following Directors were absent:

Kay Austin; Deborah Duncan; David E. Persse, MD (ex-officio); Stephen I. Williams (ex-officio); and Timothy M. Oettmeier (ex-officio).

Dr. Weltge announced that a quorum of the Directors was present. Chief Oettmeier arrived at approximately 1:12 pm.

D. Dr. Weltge appointed Carolyn Lacye as Acting Secretary for the meeting. Dr. Weltge noted that a draft of the Minutes of the Corporation's meeting of November 1, 2012, had been distributed to the Board. Ms. Nunnally requested that Section D of the draft be revised to reflect that she, not Ms. Duncan, seconded the motion to approve the Minutes of the Board's previous meeting. The Board accepted Ms. Nunnally's correction and approved the Minutes of the November 1 meeting as corrected.

E. Dr. Weltge opened the meeting to members of the public who wished to address the Board. There was no response from the persons present.

F. The Board discussed matters related to the hiring of an Operations Manager for the Sobering Center. The Board agreed to try to complete all interviews before the Board's next meeting, with a goal of hiring the Operations Manager before the end of the year.

G. The Board discussed whether the Corporation should hire a medical director for the Sobering Center. Dr. Weltge noted the initial budget approved by the Houston City Council included funds for a medical director but acknowledged that the Board has not decided whether to fill the position. The Board discussed various considerations but did not make a decision regarding the hiring of a medical director.

H. Tom Davis, an Executive Staff Analyst for the City, reported on the status of the construction of the Sobering Center. Mr. Davis identified several issues (including telephone equipment, locks, and back-up power) the Board may want to address. The Board authorized the Operations Committee to meet with Mr. Davis to consider such issues and to make recommendations to the Board at a subsequent meeting.

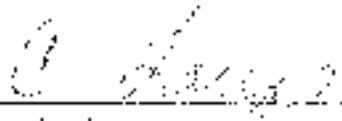
I. Attorney Ursula Williams reported on the status of a draft employment contract for employees of the Corporation. Ms. Williams asked the Directors to review the draft and to provide feedback to her via email. She cautioned the Directors to keep the Open Meetings Act in mind when they respond. Ms. Williams said she expects to present a follow-up report at the Board's next meeting.

J. The Board agreed to defer discussion of a pro forma budget for the Corporation.

There being no further business, the meeting ADJOURNED at approximately 2:15 p.m.

HOUSTON RECOVERY CENTER LGC

By:

  
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Carolyn Lacye  
Acting Secretary