

**HOUSTON RECOVERY CENTER LGC**  
 Minutes for Meeting of Board of Directors  
 December 4, 2014

The undersigned, being the duly appointed Acting Secretary of Houston Recovery Center LGC (the "Corporation"), hereby certifies that the following are true and correct Minutes of the December 4, 2014 meeting of the Board of Directors (the "Board") of the Corporation.

In a manner permitted by the Corporation's Bylaws, the meeting was called by providing all Directors with notice of the date, time, place, and purposes of the meeting more than three days before the date of the meeting.

In accordance with Chapter 551, Texas Government Code, which Chapter is made applicable to the Corporation by Section 431.004, Texas Transportation Code, and a notice of the meeting, was duly filed on December 1, 2014, in the same manner and location as required by law of the City of Houston, Texas (the "City").

<b>Summarized Agenda Item</b>	<b>Discussion</b>	<b>Decision &amp; Follow-Up</b>
I. Call to order (Chair)	The meeting was called to order by Dr. Arlo Weltge, filling in as Chair of the Board, at approximately 1:00 p.m. on Thursday, December 4, 2014, in the Sobering Center Training Room, (150 N. Chenevert), Houston, Texas 77002.	
II. Appointment of Acting Secretary; roll call, confirm presence of quorum (Chair)	<p>Dr. Weltge appointed Ms. Ashley Ochoa as Acting Secretary for the meeting. Dr. Weltge called the roll. The following Directors were present:</p> <ul style="list-style-type: none"> <li>• Elizabeth T. Nunnally</li> <li>• David S. Buck, MD</li> <li>• Arlo Weltge, MD, Chair for meeting</li> <li>• Timothy N. Oettmeier (ex-officio)</li> <li>• Andy Icken (ex-officio)</li> </ul> <p>Mr. Leonard Kincaid, Executive Director, Ms.</p>	Dr. Weltge announced that a quorum of the Directors was present

	<p>Ursula Williams, Legal Counsel to the Board, and Ms. Kathy Ploch, Certified Public Accountant, were also present at the meeting.</p> <p>The following Directors were absent:</p> <ul style="list-style-type: none"> <li>• Kay Austin, Chair</li> <li>• Deborah Duncan</li> <li>• David Persse, MD</li> <li>• Stephen Williams (ex-officio)</li> </ul>	
III. Reading of draft Minutes	<p>Dr. Weltge noted that a draft of the Minutes of the Corporation’s meeting of November 6, 2014 had been distributed to the Board. A motion was made by Dr. Buck to approve the November 6, 2014 Minutes without modification and was seconded by Ms. Nunnally.</p>	<p>Minutes were adopted by unanimous consent.</p>
IV. Opportunity for Public Comment	<p>Dr. Weltge opened the meeting to members of the public who wished to address the Board. There was no comment from members of the public.</p>	
V. Monthly Financial Report (Kathy Ploch)	<p>Dr. Weltge noted the October 2014 monthly financial report had been distributed to the Board (Exhibit A). Dr. Weltge recognized Ms. Ploch for a summary of the financial report. Ms. Ploch reviewed the financial report.</p>	<p>The HRC Finance Committee will meet to discuss an asset policy, review the finance policy, accounting of the 1115 Waiver funding and other items in their next meeting.</p>
VI. Report from Executive Director (Leonard Kincaid)	<p>Dr. Weltge recognized Mr. Kincaid for the Report from the Executive Director. Mr. Kincaid presented the Client Analysis and review of the Personal Addiction Recovery Team (PART) (Exhibit B). Mr. Kincaid focused on the trends seen by the Houston Recovery Center and how</p>	

	<p>the data is interpreted and further information and partnerships are being pursued.</p> <p>Mr. Kincaid presented a narrative summary of meetings and activities within the month of November (Exhibit C). Mr. Kincaid is discussing with the Star of Hope maintenance the feasibility of repurposing space in the building for additional programs and partnerships.</p>	
<p>VII. Strategic planning and organizational development for HRC:</p> <ul style="list-style-type: none"> <li>a. Expanded entry</li> <li>b. Resources in the community</li> <li>c. Fundraising and development</li> <li>d. Referral issues</li> <li>e. Appointment and report from Committees</li> </ul>	<p>Dr. Weltge opened the meeting for discussion on strategic planning. Mr. Kincaid brought forward the idea of an advisory committee to serve as experts in their field to the Board and the Executive Director. The Board discussed Houston’s development and how the Houston Recovery Center can participate in the City’s growth.</p> <p>The Board discussed detox resources. No action was taken.</p>	
<p>VIII. Discussion of agenda items for next Board meeting</p>	<p>The Board discussed the next meeting, which is scheduled for Thursday, January 8, 2015 at 1 pm.</p>	

There being no further business, the Board adjourned approximately 2:15 pm.

By:

Ashley Ochoa, LMSW Digitally signed by Ashley Ochoa, LMSW  
DN: cn=Ashley Ochoa, LMSW, o=Houston Recovery Center, ou, email=aachoah@houstonrecoverycenter.org, c=US  
Date: 2015.01.08 16:11:14 -06'00'

Ashley Ochoa  
Acting Secretary