

HOUSTON RECOVERY CENTER LGC
 Minutes for Meeting of Board of Directors
 February 12, 2015

The undersigned, being the duly appointed Acting Secretary of Houston Recovery Center LGC (the "Corporation"), hereby certifies that the following are true and correct Minutes of the February 12, 2015 meeting of the Board of Directors (the "Board") of the Corporation.

In a manner permitted by the Corporation's Bylaws, the meeting was called by providing all Directors with notice of the date, time, place, and purposes of the meeting more than three days before the date of the meeting.

In accordance with Chapter 551, Texas Government Code, which Chapter is made applicable to the Corporation by Section 431.004, Texas Transportation Code, and a notice of the meeting, was duly filed on February 9, 2015, in the same manner and location as required by law of the City of Houston, Texas (the "City").

Summarized Agenda Item	Discussion	Decision & Follow-Up
I. Call to order (Chair)	The meeting was called to order by Ms. Austin Chair of the Board, at approximately 1:00 p.m. on Thursday, February 12, 2015, in the Sobering Center Training Room, (150 N. Chenevert), Houston, Texas 77002.	
II. Appointment of Acting Secretary; roll call, confirm presence of quorum (Chair)	<p>Ms. Austin appointed Ms. Ashley Ochoa as Acting Secretary for the meeting. Ms. Ochoa called the roll. The following Directors were present:</p> <ul style="list-style-type: none"> • Kay Austin, Chair • David S. Buck, MD • Arlo Weltge, MD • Timothy N. Oettmeier (ex-officio) <p>Mr. Leonard Kincaid, Executive Director, Ms. Ursula Williams, Legal Counsel to the Board and Ms. Kathy Ploch, Certified Public Accountant of Harper & Pearson, P.C. were also present at the meeting.</p>	Ms. Austin announced that a quorum of the Directors was present.

	<p>The following Directors were absent:</p> <ul style="list-style-type: none"> • Deborah Duncan • Elizabeth T. Nunnally • Andy Icken (ex-officio) • Stephen Williams (ex-officio) • David Persse, MD (ex-officio) 	
III. Reading of draft Minutes	<p>Ms. Austin noted that a draft of the Minutes of the Corporation’s meeting of January 8, 2015 had been distributed to the Board. A motion was made by Dr. Weltge to postpone the January 8, 2015 Minutes for modification and was seconded by Dr. Buck.</p>	<p>Minutes were unanimously postponed until the next Board meeting.</p>
IV. Opportunity for Public Comment	<p>Ms. Austin opened the meeting to members of the public who wished to address the Board. There was no comment from members of the public.</p>	
V. Monthly Financial Report (Kathy Ploch)	<p>Ms. Austin noted the December 2014 monthly financial report had been distributed to the Board (Exhibit A). Ms. Austin recognized Ms. Ploch for a presentation of the financial statements, which included reporting a receipt of \$520,000 for meeting the 1115 Waiver milestones.</p> <p>The Board requested that future income statements present an itemized list of the funding sources that fall under “Direct Public Support.”</p> <p>The Board, via Finance Committee discussed budget projection versus actual.</p> <p>The Board discussed the importance of private funding to support services when the 1115 Waiver ends should the Waiver not be</p>	<p>Ms. Ochoa will e-mail the board in between meetings to advise of receipt of donations, contributions and additional funding.</p>

	renewed or extended.	
VI. Report from Executive Director (Leonard Kincaid)	<p>Ms. Austin recognized Mr. Kincaid for the Report from the Executive Director (Exhibit B). Mr. Kincaid announced the Sobering Center reached 10,000 admissions in January 2015. This accomplishment will be mentioned in the HPD press release on February 19, 2015.</p> <p>Mr. Kincaid reviewed the draft HRC Performance Impact Statement (Exhibit C) with the Board. The Board discussed the impact HRC has had on redirecting resources.</p> <p>Mr. Kincaid presented the Client Analysis and review of the Personal Addiction Recovery Team (PART) (Exhibit D).</p> <p>Mr. Kincaid discussed collaborations and partnerships in the community that support and enhance the HRC.</p>	
VII. Report from Finance Committee (Betty Nunnally) <ul style="list-style-type: none"> a. 2015 – 2016 Budget Presentation b. Formation of Advisory Committee 	<p>Ms. Austin recognized Dr. Weltge for a report from the Finance Committee. The Finance Committee has reviewed the Projected Budget (Exhibit E). Following the budget presentation, the Board’s review of the budget and discussion, Dr. Weltge moved for the adoption of the FY2015-2016 budget, seconded by Dr. Buck.</p> <p>The Board is working on moving forward with the concept of a Technical Advisory Group that will be discussed in the next Board meeting.</p>	The FY 2015-2016 Projected Budget was unanimously adopted by the Board.
VIII. Report from Medical Committee (Dr. Weltge)	Ms. Austin recognized Dr. Weltge for a report from the Medical Committee. The Medical Committee is working on a manuscript describing the Sobering Center for submission to a health journal.	

IX. Discussion of Board Retreat	<p>Ms. Austin opened the meeting for discussion of the Board retreat.</p> <p>Ms. Austin will reach out to a facilitator for the retreat then confirm dates with Ms. Ochoa.</p>	
<p>X. Strategic planning and organizational development for HRC:</p> <ul style="list-style-type: none"> a. Expanded entry b. Resources in the community c. Fundraising and development d. Referral issues e. Appointment and report from Committees 	<p>Ms. Austin opened the meeting for discussion on strategic planning. Mr. Kincaid shared that with more resources offering publicly-funded detox, the pressure for detox has lifted.</p>	
XI. Discussion of agenda items for next Board meeting	<p>The Board discussed the next meeting, which is scheduled for Thursday, March 5, 2015 at 1 pm.</p>	

There being no further business, the Board adjourned approximately 2:30 pm.

By:

Ashley Ochoa, LMSW

Digitally signed by Ashley Ochoa, LMSW
 DN: cn=Ashley Ochoa, LMSW, o=Houston Recovery Center,
 ou, email=aocchoa@houstonrecoverycenter.org, c=US
 Date: 2015.03.05 17:14:31 -06'00'

Ashley Ochoa
 Acting Secretary