

HOUSTON RECOVERY CENTER LGC
 Minutes for Meeting of Board of Directors
 August 4, 2016

The undersigned, being the duly appointed Acting Secretary of Houston Recovery Center LGC (the "Corporation"), hereby certifies that the following are true and correct Minutes of the August 4, 2016 meeting of the Board of Directors (the "Board") of the Corporation.

In a manner permitted by the Corporation's Bylaws, the meeting was called by providing all Directors with notice of the date, time, place, and purposes of the meeting more than three days before the date of the meeting.

In accordance with Chapter 551, Texas Government Code, which Chapter is made applicable to the Corporation by Section 431.004, Texas Transportation Code, and a notice of the meeting, was duly filed on July 29, 2016, in the same manner and location as required by law of the City of Houston, Texas (the "City").

Summarized Agenda Item	Discussion	Decision & Follow-Up
I. Call to order (Chair)	The meeting was called to order by Dr. Weltge at approximately 1 pm on Thursday, August 4, 2016, in the Houston Recovery Center training room, (150 N. Chenevert), Houston, Texas 77002.	
II. Appointment of Acting Secretary; roll call, confirm presence of quorum (Chair)	Chair Kay Austin was absent and appointed Dr. Weltge to serve as Chair. As Acting Chair, Dr. Weltge appointed Ms. Ashley Ochoa as Acting Secretary for the meeting. Ms. Ochoa called the roll as noted below: <i>Officio</i> Kay Austin- Absent Tracy Beavers- Absent Arlo Weltge, MD- Present John M. Mills- Present Elizabeth T. Nunnally- Present Bonnie Crane Hellums- Absent Scott F. Basinger, PhD- Present	Acting Chair Dr. Weltge announced that a quorum of the Directors was present.

	<p><i>Ex-Officio</i> Andy Ickens- Absent David Persse, MD- Absent Mary Lentschke, AC- Present Stephen Williams- Absent</p> <p>Mr. Leonard Kincaid, Executive Director; Ms. Ursula Williams, Legal Counsel to the Board and Ms. Ploch, Certified Public Accountant to the Board were also present at the meeting.</p>	
III. Reading of draft Minutes	Dr. Welte noted that a draft of the Minutes of the Corporation’s meeting of July 7, 2016 had been distributed to the Board. A motion was made by Ms. Nunnally to adopt the July 7, 2016 minutes and was seconded by Mr. Mills.	Minutes were unanimously adopted by the Board.
IV. Opportunity for Public Comment	There were no comments from the public.	See public sign-in sheet.
V. Report from Executive Director (Leonard Kincaid)	Dr. Weltge recognized Mr. Kincaid for the Report from the Executive Director. Mr. Kincaid shared the HRC’s Client Analysis (Exhibit A). The client analysis reflected the highest number of admissions for July 2016 than any previous months. The report included demographic reports with unique client data and weekly comparison of admissions across 2013-2016. The Public Intoxication Transportation (PIT) pilot has made significant contributions to the number of admissions. Mr. Kincaid shared the success staff have with individuals using kush, which account for 90% of the transports for kush. The repeated contact in a timely manner is an important part of the strategy for community outreach. Two officers have asked Mr. Kincaid if they could be assigned to PIT. This demonstrates the officers desire to make an impact and see an opportunity to do so through the Houston Recovery Center. PIT has already been extended through funding from Council	

	<p>Member Cisneros, Midtown Management District and Downtown Management District. For program continuation, Mayor Turner requested a proposal for funding that has been submitted.</p> <p>HRC continues to see high utilizers; of which 1,012 repeat clients account for 32% of total admissions. These clients are an opportunity to have a significant impact for behavioral change. Since the April 1, 2014 launch of the 18-month recovery support program, Partners in Recovery, 430 individuals have voluntarily enrolled. Of which 88% are homeless, 76% have a mental illness and 86% have a criminal justice history. This target population has several challenges.</p> <p>Mr. Kincaid highlighted the activities of July 2016 (Exhibit B), focusing on the Houston Recovery Center continuing to be a resource for other programs across the country; discussions with other resources in Houston who would like to partner with the Houston Recovery Center that would be handled by the programs, evaluation and development committee; the extension of the Public Intoxication Transportation (PIT) program; presentation to Oklahoma Department of Mental Health & Substance Abuse Services; preparing to present at the DeBakey VA Medical Center Veteran’s Summit; meeting with UT School of Public Health on conducting an evaluation of HRC programs and operations model; moving forward with a needs assessment led by an intern from the UH Graduate College of Social Work (GCSW); presenting at the GCSW on substance use/addiction/harm reduction; further collaboration for services for veterans; through the Houston Recovery Initiative, supported the</p>	
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	<p>launch of <i>Generation Found</i>, a documentary on the continuum of care for adolescents in recovery; met with the Greater Houston HealthConnect and invited them to present at another coalition led by Mr. Kincaid, the Care Coordination Planning Team.</p>	
<p>VI. Report from Programs and Evaluations Committee (Scott Basinger)</p>	<p>Dr. Weltge recognized Dr. Basinger for the report from the Programs, Evaluation and Development (PED) committee. Dr. Basinger shared the committee has three members: Dr. Basinger, Kay Austin and Bonnie Hellums. An invitation will be extended to other members. A meeting will take place to determine the charge for this committee.</p>	
<p>VII. Report from Finance Committee (John Mills) a. Monthly Financial Report</p>	<p>Dr. Weltge recognized Mr. Mills for the report from the Finance Committee. Mr. Mills reviewed the June 2016 financial reports (Exhibit C). Mr. Mills reviewed the sobering center and 1115 waiver programs revenue and expenses. A motion was made by Dr. Basinger to accept the June 2016 financial reports and was seconded by Judge Hellums.</p>	<p>The financial report was unanimously accepted by the Board.</p>
<p>VIII. Board Development</p>	<p>Ms. Weltge opened the meeting for discussion on board development. No further discussion took place.</p>	
<p>IX. Vote on proposed strategic planning and organizational development for HRC: a. Expanded entry b. Resources in the community c. Fundraising and development d. Referral issues e. Appointment and</p>	<p>Dr. Weltge opened the meeting for discussion of strategic planning and organizational development. No further discussion took place.</p>	

report from Committees f. Marketing strategy		
X. Discussion of agenda items for next Board meeting	<p>The Board discussed the next meeting, which is scheduled Thursday September, 2016, 1 pm at the Houston Recovery Center. Mr. Kincaid requested the next meeting to September 8, 2016. Dr. Weltge so moved and Dr. Basinger seconded.</p> <p>Items for the agenda include a discussion of frequency and dates for the 2017 Board meetings, based on recommendations from the Board Chair.</p>	<p>The next Board meeting is September 8, 2016.</p> <p>LK meet with Kay on 2017 dates to come with a recommendation for the Board.</p>

There being no further business, the Board adjourned approximately 2:00 pm.

By:

**Ashley Ochoa,
LMSW**

Digitally signed by Ashley Ochoa, LMSW
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Ashley Ochoa
Acting Secretary