

HOUSTON RECOVERY CENTER LGC

MEETING OF BOARD OF DIRECTORS MINUTES

August 7, 2014

The undersigned, being the duly appointed Acting Secretary of Houston Recovery Center LGC (the "Corporation"), hereby certifies that the following are true and correct Minutes of the August 7, 2014 meeting of the Board of Directors (the "Board") of the Corporation.

In a manner permitted by the Corporation's Bylaws, the meeting was called by providing all Directors with notice of the date, time, place, and purposes of the meeting more than three days before the date of the meeting.

In accordance with Chapter 551, Texas Government Code, which Chapter is made applicable to the Corporation by Section 431.004, Texas Transportation Code, and a notice of the meeting, was duly filed on August 4, 2014, in the same manner and location as required by law of the City of Houston, Texas (the "City").

- I. The meeting was called to order by Ms. Kay Austin, Chair of the Board, at approximately 1:00 p.m. on Thursday, August 7, 2014, in the Sobering Center Training Room, (150 N. Chenevert), Houston, Texas 77002.
- II. Ms. Austin appointed Ms. Ashley Ochoa as Acting Secretary for the meeting. Ms. Austin called the roll. The following Directors were present:
 - Kay Austin, Chair
 - Arlo Weltge, MD
 - Elizabeth T. Nunnally
 - Timothy N. Oettmeier (ex-officio)
 - Stephen Williams (ex-officio) joined shortly after

Mr. Leonard Kincaid, Executive Director, Ms. Ursula Williams, Legal Counsel to the Board, and Ms. Kathy Ploch, Certified Public Accountant, were also present at the meeting.

The following Directors were absent:

- Deborah Duncan
- David S. Buck, MD
- David Persse, MD (ex-officio)
- Andy Icken (ex-officio)

- Ms. Austin announced that a quorum of the Directors was present.
- III. Ms. Austin noted that a draft of the Minutes of the Corporation's meeting of July 10 2014 had been distributed to the Board. A motion was made by Dr. Weltge to approve the July 10, 2014 Minutes with modification and was seconded by Ms. Nunnally. Minutes were adopted by unanimous consent.
 - IV. Ms. Austin opened the meeting to members of the public who wished to address the Board. There was no comment from members of the public.
 - V. Ms. Austin noted the June 2014 monthly financial report had been distributed to the Board (Exhibit A). Ms. Austin recognized Ms. Ploch for a summary of the financial report. Ms. Ploch reviewed the approved merit pay and 1115 waiver funds within the financial report. The Board directed how they would like the financial report to be structured. No action was taken.
 - VI. Ms. Austin recognized Mr. Kincaid for the Report from Director of Operations (Executive Director). Mr. Kincaid presented the Client Analysis (Exhibit B). Dr. Weltge requested a breakdown of the Repeat Clients chart with the 1115 PART program. Mr. Kincaid discussed the number of law enforcement agencies who had toured the sobering center to learn how they could use the facility. Mr. Kincaid announced the Houston Recovery Center is awaiting their financial award from the City of Houston. The Board discussed working directly with the City of Houston Finance and Administration instead of the Houston Police Department to receive funds. No action was taken.
 - VII. Ms. Austin recognized Mr. Kincaid for an update on the 1115 Waiver Project. Mr. Kincaid presented the 1115 waiver program Personal Addiction Recovery Team (PART) (Exhibit C). Mr. Kincaid and the Board discussed opportunities for maximizing the utilization of the facility through serving as a diversion for hospital rooms, Emergency Medical Services, further follow-up with law enforcement agencies, and the sobering center operating an outreach van.

Dr. Weltge made a motion to formally request the Executive Director to explore expanded entry into the sobering center to include sources of other law enforcement, Emergency Medical Services, health care facilities, and direct access and report to the Board specific proposals of how to open these various channels. In addition, the Board authorizes the Executive Director to accept clients from any source that meet the basic criteria, as long as it does not conflict with the City of Houston. The motion was seconded by Ms. Nunnally and approved unanimously.

The Board discussed detox resources in the community. No action was taken.

VIII. The Board discussed the next meeting, which is scheduled for Thursday, September 4, 2014 at 1 pm. The Board will hold a closed executive session to complete the discussion of Mr. Kincaid's performance evaluation.

There being no further business, the Board adjourned approximately 2:40 pm.

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By:



Ashley Ochoa
Acting Secretary