

HOUSTON RECOVERY CENTER LGC
 Minutes for Meeting of Board of Directors
 May 30, 2019

The undersigned, being the duly appointed Secretary of Houston Recovery Center LGC (the "Corporation"), hereby certifies that the following are true and correct Minutes of the May 30, 2019 meeting of the Board of Directors (the "Board") of the Corporation.

In a manner permitted by the Corporation's Bylaws, the meeting was called by providing all Directors with notice of the date, time, place, and purposes of the meeting more than three days before the date of the meeting. In accordance with Chapter 551, Texas Government Code, which Chapter is made applicable to the Corporation by Section 431.004, Texas Transportation Code, and a notice of the meeting, was duly filed on May 24, 2019, in the same manner and location as required by law of the City of Houston, Texas (the "City").

Summarized Agenda Item	Discussion	Decision & Follow-Up
I. Call to order (Chair)	The meeting was called to order by Chair Kay Austin at approximately 1:12 pm in the Houston Recovery Center training room, (150 N. Chenevert), Houston, Texas 77002.	
II. Roll call, confirm presence of quorum (Chair)	<p>Ms. Austin appointed Ms. Marina Franco to call the roll. The following Directors were present:</p> <p><i>Officio</i></p> <p>Kay Austin- Present Arlo Weltge, MD- Present John M. Mills- Present Elizabeth T. Nunnally- Absent Bonnie Crane Hollums- Present Scott F. Basinger, PhD- Present Tom Fritsch- Present Susan Little- Absent</p> <p><i>Ex-Officio</i></p> <p>Andy Ickens- Absent David Persse, MD- Present Stephen Williams- Absent Chief Wendy Baimbridge- Present Commander Bryan Bennet- Present Mr. Leonard Kincaid, Executive Director of</p>	The Chair announced that a quorum of the Directors was present.

	Houston Recovery Center and Marina Franco the Administrative Assistant and Acting Secretary as Ms. Ursula Williams Legal Counsel for the Board was present.	
III. Reading of the draft Minutes	Ms. Austin noted that a draft of the Minutes of the Corporation's meeting of March 7, 2019 had been distributed to the Board. She stated that the Board would discuss changes later on in the meeting.	The Board unanimously agreed to discuss Minutes later in the meeting.
IV. Opportunity for Public Comment	There was no comment from members of the public.	See public sign-in sheet.
V. Reports from Executive Director a. March	Mr. Kincaid reviewed the meetings and activities of March and April 2019 (Exh. A and B respectively). Leonard was invited to attend an Opioid Grant Planning Meeting held by Harris County. This grant would provide support for individuals with Opioid dependency issues. They are planning to use this money to serve individuals through the RIC docket who have been flagged as having an Opioid use issue. They have funding for detox beds, MAT treatment, a recovery coach, and to support screening in the jail. He was also invited by Harris County to attend the National Safety plus Justice Challenge Conference. This conference was held in Houston and attended by representatives of projects funded by the MacArthur Foundation across the Country. All projects are working on improving how the criminal justice system works. Twenty-five participants from the group came by for a tour and to learn about our service model. Leonard attended meeting with County Commissioner Garcia's staff to inform them of Houston Recovery Center services and programs. HRC held a dinner experience at Irma's. This was a fundraising event hosted by the HRC Ambassadors. Ongoing calls and meeting for the FRONTline Grant. This is a	

SAMHSA funded project award to the City Health Department in collaboration with HHF and HRC. He had a consultation call with representative from Pacific Adjuiction Technology Transfer Center (ATTC) for advice on training for our new TTR award. Leonard toured and met with Social Workers from St. Joseph Medical Center. We are continuing to try and work out a referral relationship. Mr. Kincaid was interviewed by KPFT for a presentation and discussion on Houston Recovery Center's programs and services. He attended the Mental Health Standing Committee meeting where we discussed

- Emmett Center Measurable Outcomes Committee report

- Emmett Center Statistics (November 2018)

HRC participated in two days of filming for the PRONTline project training video. This video will be used to train first responder and staff on administering Naloxone. Houston Recovery Center held PTT training for law enforcement working in Midtown. Leonard toured a group from The Church at 1548 Heights. He met with Lisa Kan PHD and Jacquelyn Wertz of HCCSC (adult probation). Provided them a tour of HRC and a presentation on our program and services. Mr. Kincaid had a conference call with Elizabeth Hutton a Technology Transfer Specialist with the Opioid Response Network. Elizabeth has agreed to assist us in getting access to training needed for the new TTR project.

b. April

In April Leonard toured a group from Alpha House Calgary(Canada). He had a conference call with a contractor from the Delaware Division of Substance Abuse and Mental Health (DSAMH) to discuss our service model and how to start a sobering center. Mr. Kincaid had a conference call with the National Sobering Collaborative to work on plans for

this year's National conference. This conference is scheduled for October 11th and 12th. He toured with Director and staff from Harris County Pretrial Services. They are interested in getting access to our Partners in Recovery Program by placing RSS on site. Met with Representatives from Center for Recovery and Wellness to discuss the National Recovery Rally in 2020. Houston will be the host city for this event in 2020. Leonard picked up newest PIT van. This one was purchased with a 30K donation from the Downtown Business Management District to be used by the PIT project. He met with the Director and staff from the Beacon that included a tour. They invited IIRC to use the Beacon as one of our outreach sites. Mr. Kincaid had a meeting with Reps at the Texas Clinic to introduce Gina Bryan our new TTOR project Manager. The Texas Clinic is a Medically Assisted Treatment provider. Leonard was invited to give a Presentation to the Texas Behavioral Health Advisory Committee, at the Brown-Health Public Hearing in Austin. Several of the Texas Health and Human Services Associate Commissioners attended. The presentation was also streamed live across the state. He had a conference call with Rep from the City of New Orleans to discuss sobering center operation and management insurance. Leonard had a conference call with Reps from UT Austin to discuss Medically Assisted Recovery Support (MARS)/Medically Assisted Treatment (MAT) training for our staff. He attended the Mid-town Public Safety Committee meeting. Provide an update on the PIT project performance. Leonard met with consultant from Nexus CP to explore Leveraging IIRC as

a community resource. Mr. Kincaid met with and toured Reps from Humana Insurance. They were very complimentary of our service model and outcome. He had a conference call from Rep with Lighthouse Security Cameras to discuss a quote for new camera system.

Leonard discussed the Projects Completed: Employee Handbook update, April Newsletter, final report to the City Health Dept. for 1115 Project. We reduced the cost from 800,000 to 500,000 and we can offset cost by using TTOR funds. They have been invoiced for services. The Texas Health and Human Service commission for TTOR project start-up cost has also been invoiced.

Mr. Kincaid asked the committee if they would like to have another Dinner Experience event. The Board agreed that it was a successful event and that we should host another Dinner Experience.

Leonard discussed the Frontlines project and Dr. Perase went on to give more detail on the program and why they are trying to increase access to Naloxone. He stated that UT San Antonio is handling the research for the Frontlines Project. Judge Hellums asked if we are working with Harris Center as she sits on that Board.

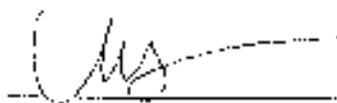
Mr. Kincaid then called everyone's attention to Elisa Dreghorn's resume. Elisa is the new Senior Development Director. Leonard discussed her new role was really needed and she has a great background and great connections. She has been a great addition to HRC.

		<p>Leonard shared a powerpoint of our Service Model (Exh. C) and our Organization Chart that shows how much we have grown in the past year.</p> <p>Chief Bainbridge wanted to know if HRC was interested in tracking our clients past. She suggested that we exchange information so that we can track recidivism.</p>	
VI.	Report from Finance Committee (J. Mills)	<p>Mr. Mills shared information from the Current Grant Schedule. (Exh. D) He briefly discussed that the 1115 Waiver money is going away. He then reviewed the financial statements for February and March 2019.</p> <p>Mr. Scott Basinger moved adoption of the February and March statements. (Exh. E & F) Mr. Fritsch and Mr. Weltge seconded and everyone voted in favor to accept.</p> <p>Mr. Mills stated that the Finance Committee had also voted the approval of two van leases for the upcoming grants; As well as a satellite location lease to move administration. Group Chair Ms. Austin let the Board know that they would need to put the lease on a separate Agenda so that the Board may vote on this as a group.</p> <p>The Board agrees to meet next week and vote on the lease of the building.</p>	The Board unanimously accepted the financial statements.
VII.	Report from Programs, Evaluations and Development Committee (Scott Basinger)	<p>Dr. Basinger shared the Programs, Evaluation and Development (PED-Exh. G) Committees report.</p> <p>Dr. Basinger highlighted for development their work on foundation networking initiative, the ambassador program and major gifts campaign. Under evaluation, the UT School of Public Health has conducted the first full</p>	

		analysis on community impact for the Houston Recovery Center and presented findings May 16, 2019. Dr. Basinger stated that Elise Dreghorn is adjusting at HRC well. He stated that she has developed a Grant Calendar identifying 30 grants we can apply for.	
VIII.	Board Development (Kay Austin)	Ms. Austin asked if we had invited a potential Board Member (Lauren Anderson) to the meeting. Mr. Kincaid said that he would submit her Bio to the Board for review and consideration. Ms. Austin suggested that Ms. Franco send a doodle poll so that we can come up with a date for the Board Retreat.	
IX.	Strategic Planning Update	Mr. Fritsch stated that he wanted to plan the Board retreat so that he could facilitate and discuss how to use the Impact Report to reach out the community and potential donors.	
X.	Discussion of agenda items for next Board meeting	Ms. Austin recommended the Board hold a special meeting June 6, 2019, 1 pm at the Houston Recovery Center. The Board agreed to meet to vote on the new lease, review Lauren Andersons Bio, review minutes from 3/7/2019 and 5/30/2019 and a closed session for the evaluation of the Executive Director.	

There being no further business, the Board adjourned approximately 2:58 pm.

By:



Marina Franco, Acting Secretary